

Education is too good to miss!

All pupils are expected to reach attendance levels of 97% and above to be able to access and achieve their full potential at school.

As a school we take a zero-tolerance approach to poor attendance and punctuality.

We expect children to be in school every day unless they are too ill to come in.

Our school does not authorise holidays during term time.

Pupils only attend school for 190 days per academic year (this means that the other 175 days they are at home with you!)

Persistent absence from school will be investigated by Education Welfare Service and fines could be implemented for each child to each parent.

The percentages below will help you understand our expected attendance levels:

97% and above: Excellent Attendance

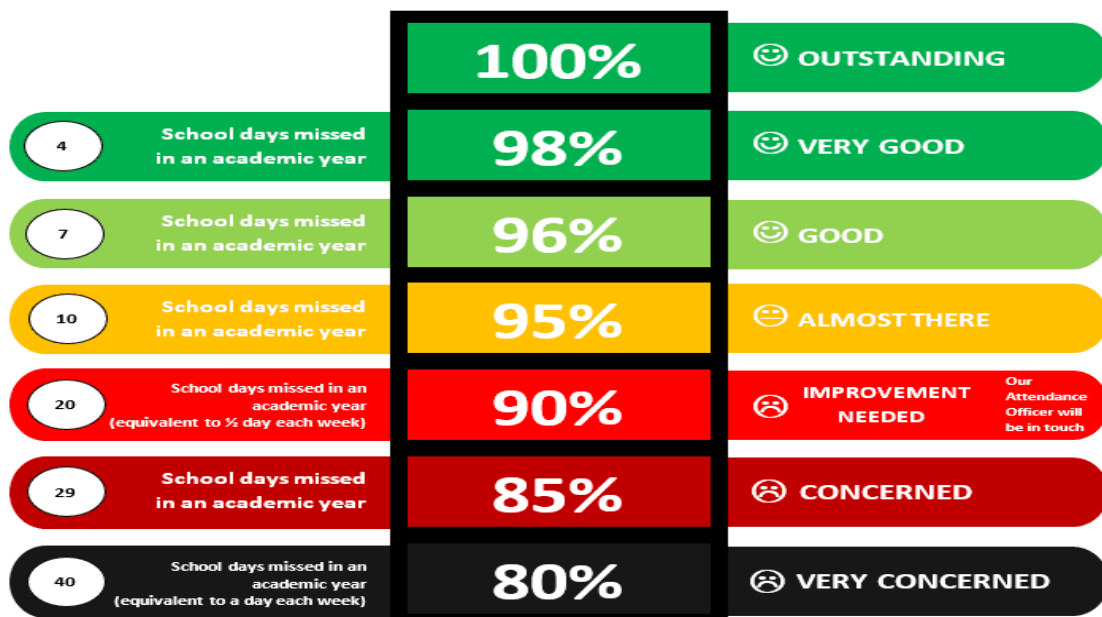
95% - 97%: Good Attendance

90% - 95%: Be Aware - Your child's attendance is being closely monitored.

80% - 90%: Worrying - less chance of success. Your child's attendance is being closely monitored daily.

Less than 80%: Serious Concerns - Referred to the Education Welfare Service.

Attendance Ladder



Why do I go to School?

Here's what Phoenix children say:

- To learn more about everything
- To find out about the world
- To have fun making and doing things
- To be happy with friends
- To share what we can do
- To work together with everyone
- To thrive!

What are the rules about attendance and punctuality?

Basically, Parents and carers have to make sure those children aged 5 to 16 years receive full-time education and that these children attend school regularly. It's the law!

Parents can be taken to court for breaking this law (section 199 of the Education Act 1993)

The policy for the Government Department of Education (May 1994) also says: "Parents / Carers should ensure that their children arrive at school on time, properly attired and in a condition to learn."

The Act also mentions that: "Parents / Carers need to see themselves as partners with schools in the education of their children. This includes making sure that children complete homework on time and that their children keep to school rules on behaviour."

What about absence?

It is important to get the message to school. If a child is off and we have not received a phone call explaining the absence, then we will make a phone call to you asking for the reason of the absence.

It is the duty of a parent / carer to contact the school on the first day of the absence to explain why their child is not in school.

An absence for an unacceptable or unexplained reason will not be authorised and will appear on your child's attendance record as an un-authorised absence.

What about punctuality?

'Every Minute Counts'

The school day starts at 8.50.a.m.but we open our doors to the children at 8.45.am so the children can be ready and settled for the register. Each class then goes straight into the teaching and learning. If you bring your child in at 9.30am they will have missed the start to the lesson, or extra time being given by the teacher to help progress your child. If you bring your child in at 10am, they have already missed 1 hour of teaching and learning - this could accumulate to 5 hours of education missed every week!

Punctuality as well as attendance will be closely monitored and we will ask for a reason for the late attendance. You must sign your child(ren) in at the office.

If poor punctuality becomes a regular thing this can lead to a referral to the Education Welfare Officer as it will affect attendance.

Getting Your Child to School Really Matters

Did You Know... ?

In a School Year, If Your Child is Late Every Day By...	Your Child Would Have Lost Approximately...	or They Would Have Missed Approximately...
5 Minutes	3.5 Days from School	20 Lessons
10 Minutes	7 Days from School	41 Lessons
15 Minutes	10 Days from School	55 Lessons
20 Minutes	14.5 Days from School	82 Lessons
30 Minutes	22 Days from School	123 Lessons

Please Encourage Punctuality to Maintain Attendance

Why does coming into school every day matter?

If you don't come into school regularly:

You might feel a bit left out

You may not know how to do the work

You may get left behind

You may have to make friends again

Coming into school every day is important because it helps:

To get the best out of education offered in our school

To make and keep good friendships

If you miss school, you miss lessons which may not be repeated. Being absent from school makes it hard to catch up with missed work and effects how well children do.

Together we can help your child to feel happy and be successful. Your child deserves a good education and all the opportunities that education can give them in life.

We will support you and work with you to provide support if there are issues with your child attending.

This could include putting an action plan in place, gaining advice from external agencies and regular meetings to monitor progress.

Incentives.

It is important that we reward and recognise children whose attendance and punctuality meets our standards.

We do this in a number of different ways and this is something the children look forward to and as a school we celebrate.

Golden ticket

Each child who attends 100% each week will be given a golden ticket to put in our post box and 1 child from each class is chosen to receive a prize.



Potato Head.

Each class is given a potato head and when the whole class achieve 100% attendance they choose a part to put on the potato,

Once the potato head is complete, the class are rewarded with a prize.



For further information and guidance please access the links below.